

BIG SPRING SCHOOL DISTRICT

Newville, Pennsylvania

BOARD MEETING MINUTES

MONDAY, JULY 19, 2010

The Big Spring School District is an equal opportunity education institution and will not discriminate on the basis of race, color, national origin, sex, age, religion, and disability in its activities, programs, or employment practices as required by Title VI, Title IX, and Section 504. For information regarding civil rights or grievance procedures, or for information regarding services, activities, and facilities that are accessible to and usable by handicapped persons, contact the Superintendent of Schools, Title IX and Section 504 Coordinator, 45 Mt. Rock Road, Newville, PA 17241, at (717) 776-2412.

I. CALL TO ORDER

The Board of School Directors for the Big Spring School District met in the Big Spring High School Auditorium at 8:33 P.M. with President Wilbur Wolf, Jr., presiding. Six (6) directors present: Wilbur Wolf, Jr., President; William Swanson, Vice President; Terry Lopp, Treasurer; Richard Norris; William Piper; and Richard Roush.

Robert Lee Barrick, Secretary; Kingsley Blasco; and Tarin Houpt were absent.

Others in attendance: Richard Fry, Superintendent; Kevin Roberts, Director of Curriculum/Instruction and Educational Technology; Richard E. Kerr, Jr., Business Manager; Denny Clopper, The Valley Times-Star; and Brenda Line, Board Minutes.

II. PLEDGE TO THE FLAG

President Wolf led all individuals present in the Pledge to the Flag.

III. PRAYER

Director Piper offered a prayer.

IV. APPROVAL OF THE JUNE 21, 2010 REGULAR BOARD MEETING MINUTES, THE JUNE 21, 2010 BUDGET HEARING MINUTES AND THE JUNE 21, 2010 COMMITTEE OF THE WHOLE MEETING MINUTES

Motion by Lopp, seconded by Norris for approval of the June 21, 2010 Committee of the Whole of the Board Meeting Minutes and the June 21, 2010 Regular Board Meeting Minutes. Roll call vote: Voting Yes: Norris, Piper, Roush, Lopp, Swanson, and Wolf. Motion carried unanimously.

Big Spring School Board Meeting Minutes ~ Monday, July 19, 2010

V. STUDENT/STAFF RECOGNITION AND BOARD REPORTS

No reports were offered.

VI. TREASURER'S REPORT (Balances as of June 30, 2010)

The Treasurer's Report is presented at the second Board meeting each month.

The Treasurer's Report showed a General Fund ending cash and investment balance of \$4,939,888.61 as of June 30, 2010; an Athletic Fund balance of \$2,088.09 as of June 30, 2010; a Cafeteria Fund balance of \$81,508.89 as of June 30, 2010; Capital Reserve Fund investment balance of \$66,696.26 as of June 30, 2010; and a Student Activity/Miscellaneous Fund cash balance of \$151,149.62 as of June 30, 2010.

Motion by Lopp, seconded by Swanson for acceptance of the Treasurer's Report. Roll call vote: Voting Yes: Norris, Piper, Roush, Lopp, Swanson, and Wolf. Motion carried unanimously.

VII. PAYMENT OF BILLS

General Fund Account Payment of Bills; Central Treasury Athletic, Cafeteria, and Student Activity/Miscellaneous Account Payment of Bills

Motion by Lopp, seconded by Roush for approval of General Fund Account checks #58459-58559 (through 6/30/2010) and 58560-58622 (through 7/13/2010) totaling \$1,146,567.43 and Central Treasury Athletic Account checks #14652-14657 totaling \$842.99, Central Treasury Cafeteria Account checks #5281-5288 totaling \$58,691.65, and Central Treasury Student Activity/Miscellaneous Account checks #12162-12171 totaling \$9,516.26. Grand total General Fund, Athletic, Cafeteria, Student Activity/Miscellaneous, Capital Reserve Fund, and Newville Project: \$1,215,618.33. Roll call vote: Voting Yes: Norris, Piper, Roush, Lopp, Swanson, and Wolf. Motion carried unanimously.

VIII. READING OF CORRESPONDENCE

There was no reading of correspondence.

IX. RECOGNITION OF VISITORS

There were no visitors.

X. PUBLIC COMMENT PERIOD

No public comment was offered.

XI. STRUCTURED PUBLIC COMMENT PERIOD

No structured public comment was offered.

XII. OLD BUSINESS

There was no old business.

Big Spring School Board Meeting Minutes ~ Monday, July 19, 2010

(NOTE: The Board addressed
XIII., NEW BUSINESS, A., PERSONNEL CONCERNS, Items A-1 through A-15,
following Item A-15.)

XIII. NEW BUSINESS

A. PERSONNEL CONCERNS

1. Additional Per Diem Substitute Teacher (ACTION ITEM)

**Elise Carl – Elementary Education
Amanda Benedict – Elementary Education**

The administration recommended that the Board of School Directors approve the addition of Elise Carl and Amanda Benedict to the 2010-2011 per diem substitute teacher list as presented.

2. Mrs. Tarin Houpt, school board member, has resigned from the Big Spring Board of School Directors, effective immediately. (ACTION ITEM)

A copy of Mrs. Tarin Houpt's letter was included with the agenda.

The administration recommended that the Board of School Directors accept Mrs. Houpt's resignation as a Big Spring School District Board Member, effectively immediately.

Mr. Fry indicated that the Board has 30 days in which to replace this Board member position. Mr. Fry indicated that the position would be advertised in the Valley Times-Star and The Sentinel on Tuesday, July 20, 2010, and interested candidates would be interviewed at 6:30 on Monday, August 16, 2010.

3. Mr. Robert Swartz, Sr., submitted his letter of resignation as high school security guard, effectively immediately. (ACTION ITEM)

A copy of Mr. Swartz's letter was included with the agenda.

The administration recommended that the Board of School Directors accept Mr. Swartz's resignation as a high school security guard, effectively immediately.

4. Mrs. Sharon Miller, submitted her letter of resignation the purpose of retirement, as one-on-one aide, effectively immediately. (ACTION ITEM)

A copy of Mrs. Miller's letter was included with the agenda.

The administration recommended that the Board of School Directors accept Mrs. Miller's resignation for the purpose of retirement, as a one on one aide, effectively immediately.

Big Spring School Board Meeting Minutes ~ Monday, July 19, 2010

XIII. NEW BUSINESS (Continued)

A. PERSONNEL CONCERNS (Continued)

(ACTION ITEM)

5. **Mrs. Meghan Ausherman**, submitted her letter of resignation as a seventh grade English teacher, effective immediately.

A copy of Mrs. Ausherman's letter was included with the agenda.

The administration recommended that the Board of School Directors accept Mrs. Ausherman's resignation as a seventh grade English teacher, effectively immediately.

(ACTION ITEM)

6. **Ms. Amy Deuter** submitted her letter of resignation as an elementary emotional support teacher, effective immediately.

A copy of Ms. Deuter's letter was included with the agenda.

The administration recommended that the Board of School Directors accept Ms. Deuter's resignation as an elementary emotional support teacher, effective immediately.

(ACTION ITEM)

7. **Ms. Samantha Hinchey** submitted her letter of resignation as an emotional support and learning support teacher, effective immediately.

A copy of Ms. Hinchey's letter was included with the agenda.

The administration recommended that the Board of School Directors accept Ms. Hinchey's resignation as an emotional support and learning support teacher, effectively immediately.

(ACTION ITEM)

8. **Ms. Jessica Robb** submitted her letter of resignation as a middle school foreign language teacher, effective immediately.

A copy of Ms. Robb's letter was included with the agenda.

The administration recommended that the Board of School Directors accept Ms. Robb's resignation as a middle school foreign language teacher, effective immediately.

(ACTION ITEM)

9. **Mr. Eugene Colosimo** submitted his letter of resignation as a high school guidance counselor, effective immediately.

A copy of Mr. Colosimo's letter was included with the agenda.

The administration recommended that the Board of School Directors accept Mr. Colosimo's resignation as a high school guidance counselor, effective immediately.

Big Spring School Board Meeting Minutes ~ Monday, July 19, 2010

XIII. NEW BUSINESS (Continued)

A. PERSONNEL CONCERNS (Continued)

(ACTION ITEM)

- 10. Mr. John Weller** submitted his letter of resignation as a part-time custodian at the fitness center, effective immediately. Mr. Weller requested to be placed on the substitute custodial list.

A copy of Mr. Weller's letter was included with the agenda.

The administration recommended that the Board of School Directors accept Mr. Weller's resignation as a part-time custodian, effectively immediately and place Mr. Weller on the substitute custodial list.

- 11. 2010-2011 Lifeguard**

(ACTION ITEM)

Riley Weibley

The administration recommended that the Board of School Directors approve the individual listed to serve as a lifeguard during the 2010-2011 school year and summer months, pending receipt of all required paperwork.

(ACTION ITEM)

- 12. Carol Schutt**

Shippensburg, PA

Biology Teacher at the High School
(replacing Mrs. Nancy Werner who has retired)

Education:

San Jose State University (Bachelor's Degree Education)
Stanislaus State University
Chapman University (Master's of Education/Special Education)

Experience:

Medesto City Schools, California – High School Teacher/Academy Coordinator
Brandman University, California – Professor/Undergrad Physical Science/Undergrad Chemistry
Manteca Unified School District – High School Physics Teacher

The administration recommended that the Board of School Directors appoint Ms. Schutt to serve as a biology teacher at the high school, beginning with the 2010-2011 school year, replacing Mrs. Werner, who has retired. Ms. Schutt's compensation for this position should be established at Master's Degree plus 15, step 15, \$62,271.00 based on the current contract between the Big Spring Education Association and the Big Spring School District.

(ACTION ITEM)

- 13. Michael Berry**

Steelton, PA

High School Mathematics Teacher
(replacing Mrs. Sharon Kline)

Education:

La Salle University – Secondary Mathematics Education (Bachelor's Degree)

Experience:

Big Spring School District – Long-Term Substitute High School Mathematics Teacher
Archbishop Wood High School, Warminster, PA – Student Teacher
La Salle University – Tutored College Students

Big Spring School Board Meeting Minutes ~ Monday, July 19, 2010

XIII. NEW BUSINESS (Continued)

A. PERSONNEL CONCERNS (Continued)

13. Michael Berry (Continued)

The administration recommended that the Board of School Directors appoint Mr. Berry as a high school mathematics teacher, beginning with the 2010-2011 school year, replacing Mrs. Kline, who has resigned. Mr. Berry's compensation for this position should be established at Bachelor's, Step 1 \$40,092.00, based on the current contract between the Big Spring Education Association and the Big Spring School District.

(ACTION ITEM)

14. Jill Edwards

Shippensburg, PA

High School Learning Support Teacher
(replacing Mrs. Anita Smith who has retired)

Education:

Lock Haven University – Physical Education/Special Education
Bloomsburg University – Special Education (Bachelor's Degree)
Blue Ridge Community College

Experience:

Page County Public Schools, VA – Special Education Teacher
Rappahannock County Public Schools, Va – Special Education Teacher
Jersey Shore Area School District – Special Education Teacher

The administration recommended that the Board of School Directors appoint Ms. Edwards as a high school learning support teacher, beginning with the 2010-2011 school year, replacing Mrs. Smith, who has retired. Ms. Edwards' compensation for this position should be established at Bachelor's, Step 8, \$47,601.00, based on the current contract between the Big Spring Education Association and the Big Spring School District.

15. Department Chairperson Recommendations

(ACTION ITEM)

Mr. Kevin Roberts, Director of Curriculum, Instruction and Educational Technology, recommended the individuals listed to serve as the Department Chairperson for their respective departments.

Cherie Powell	Business
Sherri Webber-Mains	Counseling
Carol Madden	Nursing
Daryl Balseiro	Music
Heather Magee	Science
Kay Keim	Special Education – Elementary
Candace Bova	Special Education – Middle School
TBD	Special Education – High School
Nate Gutshall	Social Studies
Megan Anderson	World Languages

The administration recommended that the Board of School Directors appoint the above-listed individuals as Department Chairperson for their respective departments during the 2010-2011 and 2011-2012 school year and establish their salaries based on the current contract between the Big Spring Education Association and the Big Spring School District.

Big Spring School Board Meeting Minutes ~ Monday, July 19, 2010

XIII. NEW BUSINESS (Continued)

A. PERSONNEL CONCERNS (Continued)

VOTE ON XIII., NEW BUSINESS, A., PERSONNEL CONCERNS

Motion by Norris, seconded by Roush to combine and approve XIII., NEW BUSINESS, A., PERSONNEL CONCERNS, Items A-1 through A-15, as outlined and recommended above. Roll call vote: Voting Yes: Norris, Piper, Roush, Lopp, Swanson, and Wolf. Motion carried unanimously.

XIII. NEW BUSINESS (Continued)

B. Credit Pay

(ACTION ITEM)

The professional employees whose names are listed below have successfully completed graduate work and are entitled to the specified amounts in accordance with the negotiated contract.

Kassandra Gordon	\$ 1,110.00
Jeannette Jorich	\$ 1,170.00
Tammy Kiehl	\$ 790.00
Andrew Pettit	\$ 1,879.98
Julie Thumma	\$ 1,170.00
Deborah Whitmoyer	<u>\$ 1,170.00</u>
Total	\$ 7,289.98

The administration recommended that the Board of School Directors authorize reimbursement for graduate credits as outlined above and as provided in the current contract between the Big Spring Education Association and the Big Spring School District.

Motion by Lopp, seconded by Norris to approve the recommendation as outlined above. Roll call vote: Voting Yes: Norris, Piper, Roush, Lopp, Swanson, and Wolf. Motion carried unanimously.

(The Board addressed XIII., NEW BUSINESS, Items C, D, and E, following Item E.)

C. Oak Flat PTO Fundraisers

(ACTION ITEM)

The Oak Flat PTO Elementary School Parent Teacher Organization requested permission to conduct the fundraisers listed below during the 2010-2011 school term.

**Great American Opportunities (Fall)
Theo's Foods (Spring)**

The administration recommended that the Board of School Directors approve the Oak Flat Elementary Parent Teacher Organization's request to conduct the fundraisers listed above during the 2010-2011 school term.

Big Spring School Board Meeting Minutes ~ Monday, July 19, 2010

XIII. NEW BUSINESS (Continued)

D. Newville Elementary PTO Fundraisers (ACTION ITEM)

The Newville PTO Elementary School Parent Teacher Organization requested permission to conduct the fundraiser listed below during the 2010-2011 school term.

Wolfgang Candy Fundraiser (Fall)

The administration recommended that the Board of School Directors approve the Newville Elementary Parent Teacher Organization's request to conduct the fundraiser listed above during the 2010-2011 school term.

E. Mt. Rock PTO Fundraisers (ACTION ITEM)

The Mt. Rock PTO Elementary School Parent Teacher Organization requested permission to conduct the fundraisers listed below during the 2010-2011 school term.

**Wolfgang Candy Fundraiser (Fall)
Jo Corbi's Pizza(Spring)**

The administration recommended that the Board of School Directors approve the Mt. Rock Elementary Parent Teacher Organization's request to conduct the fundraisers listed above during the 2010-2011 school term.

VOTE ON XIII., NEW BUSINESS, ITEMS C, D, AND E

Motion by Swanson, seconded by Lopp to combine and approve XIII., NEW BUSINESS, Items C, D, and E, as outlined and recommended above. Roll call vote: Voting Yes: Norris, Piper, Roush, Lopp, Swanson, and Wolf. Motion carried unanimously.

(The Board addressed XIII., NEW BUSINESS, Items F and G, following Item G.)

F. Permission to Attend Girl's Basketball Team Summer Camp (ACTION ITEM)

Mr. Jay Hockenbroch, Athletic Director requested Board approval for the Girl's Basketball team and coaches to attend the summer camp listed below:

Basketball Camp July 25, 2010 - July 29, 2010 Messiah College

All expenses are paid for by the respective teams and/or individual student athletes.

The administration recommended that the Board of School Directors approve Mr. Hockebroch's request for Big Spring student-athletes and coaches to attend the summer team camp as presented.

G. Permission to Attend Boy's Basketball Team Summer Camp (ACTION ITEM)

Mr. Jay Hockenbroch, Athletic Director requested Board approval for the boys' basketball team and coaches to attend the summer camp listed below:

Basketball Camp July 23, 2010 - July 25, 2010 Messiah College

Big Spring School Board Meeting Minutes ~ Monday, July 19, 2010

XIII. NEW BUSINESS (Continued)

G. Permission to Attend Boy's Basketball Team Summer Camp (ACTION ITEM)
(Continued)

All expenses are paid for by the respective teams and/or individual student athletes.

The administration recommended that the Board of School Directors approve Mr. Hockenbroch's request for Big Spring student-athletes and coaches to attend the summer team camp as presented.

VOTE ON XIII., NEW BUSINESS, ITEMS F AND G

Motion by Norris, seconded by Roush to combine and approve XIII., NEW BUSINESS, Items F and G as outlined and recommended above.

President Wolf noted that he appreciates that these athletic camps are relatively close to home compared with a neighboring school district that sent students to Texas for a soccer camp.

Roll call vote on the motion by Norris and second by Roush to approve XIII., NEW BUSINESS, Items F and G as outlined and recommended above: Voting Yes: Norris, Piper, Roush, Lopp, Swanson, and Wolf. Motion carried unanimously.

H. Extension of Tax Bills (ACTION ITEM)

As a result of tax bill printing errors, the completed bills and duplicates were not available to the tax collectors until Friday, July 9, 2010.

The administration recommended that the Board of School Directors extend the tax bill discount period and the 1st installment due date through September 15, 2010. All other due dates remain as printed.

Motion by Norris, seconded by Lopp to approve the recommendation as outlined above. Roll call vote: Voting Yes: Norris, Piper, Roush, Lopp, Swanson, and Wolf. Motion carried unanimously.

I. Newville Project Change Order #2 (ACTION ITEM)

As a result of the a District request, McKissick initiated change order #2 to delete pervious pavement and 32 concrete wheel stops. It replaces the pervious pavement with bituminous, extends some curbing and makes changes to the grade and drainage as a result. This is a no cost change order. The McKissick documentation was included with the agenda.

The administration recommended that the Board of School Directors approve Change Order GC-002 as presented by McKissick and Associates.

Motion by Norris, seconded by Swanson to approve the recommendation as outlined above. Roll call vote: Voting Yes: Norris, Piper, Roush, Lopp, Swanson, and Wolf. Motion carried unanimously.

Big Spring School Board Meeting Minutes ~ Monday, July 19, 2010

XIII. NEW BUSINESS (Continued)

J. Contractor Payment #4 for Newville Project – Construction Fund (ACTION ITEM)

McKissick Associates reviewed the payment applications from eci Construction, LLC, and from MidState Mechanical & Electrical, LLC for work performed on the Newville Addition & Renovation project. These payments will come from the Orrstown Bank loan using a new Construction fund established for this project. A copy of the completed and notarized payment applications in the amount of \$134,581.11 for eciConstruction, LLC; \$39,499.47 for Electrical to MidState Mechanical & Electrical, LLC; and \$19,135.51 for HVAC to MidState Mechanical & Electrical, LLC.

The administration recommended that the Board of School Directors approve payment from the construction fund to eciConstruction, LLC in the amount of \$ 134,581.11, to MidState Mechanical & Electrical, LLC for electrical bid in the amount of \$39,499.47, and to MidState Mechanical & Electrical, LLC for HVAC bid in the amount of \$19,135.51.

Motion by Norris, seconded by Roush to approve the recommendation as outlined above. Roll call vote: Voting Yes: Norris, Piper, Roush, Lopp, Swanson, and Wolf. Motion carried unanimously.

K. Newville Change Order to Add 2 Classrooms (ACTION ITEM)

With the changing direction on Plainfield and the possible closure, the two additional classrooms at Newville would maintain future options for the reorganization of the District. The board agenda includes the PLANCON I document that shows an additional cost of \$ 469,169 for the two classrooms. PLANCON I must be approved by PDE prior to officially issuing change orders.

The administration recommended the board of school directors approve for submission to PDE the attached PLANCON I document changing the scope of the Newville Project to add two additional classrooms.

Motion by Norris, seconded by Swanson to approve the recommendation as outlined above. Roll call vote: Voting Yes: Norris, Piper, Roush, Lopp, Swanson, and Wolf. Motion carried unanimously.

L. 2010-2011 School Police and Community Service Officers' Roster (ACTION ITEM)

Newville Police Chief Randy Finkey submitted a list of the names of recommended school police officers and community service officers for the 2010-2011 school term.

A copy of the list has been included with the agenda for Board review.

The administration recommended that the Board of School Directors approve the 2010-2011 school police and community service officers' roster as presented. In turn, the administration will take the necessary steps to ensure that Big Spring's 2010-2011 school police and community service officers' roster is approved by Cumberland County Court.

Motion by Swanson, seconded by Norris to approve the recommendation as outlined above. Roll call vote: Voting Yes: Norris, Piper, Roush, Lopp, Swanson, and Wolf. Motion carried unanimously.

Big Spring School Board Meeting Minutes ~ Monday, July 19, 2010

XIII. NEW BUSINESS (Continued)

(ACTION ITEM)

M. Designation of a 2010-2011 Depository of School Funds and a Newspaper of General Circulation as Defined in Accordance with Law

In compliance with Sections 621 and 106 respectively of the Public School Code of 1949 and current School Board Policies, each year the Big Spring Board of School Directors must designate a depository of school funds and a newspaper of general circulation for all appropriate notices pertaining to the Big Spring School District.

The administration recommended that the Board of School Directors designate Farmers and Merchants Trust, Newville Branch, as the depository of the General Fund and Athletic Funds and the Adams County National Bank as the depository for the Cafeteria Funds and Student Activity Funds. Further, the administration recommended that the Carlisle Sentinel and/or Patriot-News and/or the Valley Times-Star be designated as the newspaper(s) of general circulation for all appropriate notices pertaining to the Big Spring School District.

Motion by Lopp, seconded by Norris to approve the recommendation as outlined above. Roll call vote: Voting Yes: Norris, Piper, Roush, Lopp, Swanson, and Wolf. Motion carried unanimously.

N. Recognition of School District Organizations

(ACTION ITEM)

The Superintendent has been advised that it is in the best interest of the District and the school district's supporting organizations to have the Board of School Directors recognize annually, for insurance purposes, those organizations that are not a part of, but are affiliated with, the Big Spring School District.

The administration recommended that the Board of School Directors acknowledge that the organizations listed below provide assistance to the Big Spring School District: Mount Rock Elementary PTO, Newville Elementary School PTO, Oak Flat Elementary School PTO, Plainfield Elementary School PTO, Big Spring Middle School PTO, Big Spring Athletic Boosters, and the Big Spring Band Boosters.

Motion by Norris, seconded by Swanson to approve the recommendation as outlined above. Roll call vote: Voting Yes: Norris, Piper, Roush, Lopp, Swanson, and Wolf. Motion carried unanimously.

(NOTE: The Board addressed XIII., NEW BUSINESS, Items O, P, Q, and R, following Item R.)

O. Facilities Utilization Request

(ACTION ITEM)

Mrs. Linda Slusser requested permission to utilize Mount Rock Elementary School for the Spring Fun Fair on Sunday, May 1, 2011, from 2:00 p.m. to 5:00 p.m. Because the utilization date falls on Sunday, Board action is necessary.

Information was included with the agenda.

The administration recommended that the Board of School Directors approve Mrs. Slusser's request to utilize Mt. Rock Elementary School for the Spring Fun Fair on Sunday, May 1, 2011, from 2:00 p.m. to 5:00 p.m.

Big Spring School Board Meeting Minutes ~ Monday, July 19, 2010

XIII. NEW BUSINESS (Continued)

P. Facilities Utilization Request

(ACTION ITEM)

Mr. William August requested permission to utilize Newville Elementary School for an Ice Cream Social on Sunday, May 15, 2011, from 1:00 p.m. to 7:00 p.m. Because the utilization date falls on Sunday, Board action is necessary.

Information was included with the agenda.

The administration recommended that the Board of School Directors approve Mr. August's request to utilize Newville Elementary School on Sunday, May 15, 2011 from 1:00 p.m. to 7:00 p.m.

Q. Facilities Utilization Request

(ACTION ITEM)

Mr. James McGann requested permission to utilize Oak Flat Elementary School softball field for Sunday, August 15, 22, 29, September 5, 12, 19, 26, October 3, 10, 17, 24, 31 November 7 and 14, 2010 beginning at 1:00 p.m. until dusk. Because the utilization dates falls on Sunday, Board action is necessary.

Information was included with the agenda.

The administration recommended that the Board of School Directors approve Mr. McGann's request to utilize Oak Flat Elementary School Softball Field on the dates listed above.

R. Facilities Utilization Request

(ACTION ITEM)

Mr. Ryan Swartz requested permission the Big Spring School District Stadium for Sunday, August 21, 28, September 11, 18, 25 and October 9, 2010 beginning at 1:00 p.m. Because the utilization date falls on Sunday, Board action is necessary.

Information was included with the agenda.

The administration recommended that the Board of School Directors approve Mr. Swartz's request to utilize Big Spring School District Stadium on the dates listed above.

Motion by Swanson, seconded by Norris to combine and approve XIII., NEW BUSINESS, Items O, P, Q, and R, as outlined and recommended above. Roll call vote: Voting Yes: Norris, Piper, Roush, Lopp, Swanson, and Wolf. Motion carried unanimously.

S. Approval of 2010-2011 Middle School Planner

(ACTION ITEM)

Mrs. Karen Ward, Assistant Middle School Principal, has updated the Middle School Planner for the 2010-2011 school year.

The changes made in the Middle School Planner were included with the agenda.

The completed Middle School Planner is available for review in the Superintendent's office by any member of the Board of School Directors who wishes to review the completed planner.

The administration recommended that the Board of School Directors approve the 2010-2011 changes in the Big Spring Middle School Planner as presented.

Motion by Norris, seconded by Lopp to approve the recommendation as outlined above. Roll call vote: Voting Yes: Norris, Piper, Roush, Lopp, Swanson, and Wolf. Motion carried unanimously.

Big Spring School Board Meeting Minutes ~ Monday, July 19, 2010

XIII. NEW BUSINESS (Continued)

T. High School Student Handbook

(ACTION ITEM)

The high school administration updated the High School Student Handbook for the 2010-2011 school year.

Mr. Steven Smith has provided a summary of those pages where he has made revisions to the handbook. The completed High School Student Handbook is available for review in the Superintendent's office by any member of the Board of School Directors who wishes to review the completed planner.

The administration recommended that the Board of School Directors approve the 2010-2011 High School Student Handbook as presented.

Motion by Norris, seconded by Lopp to approve the recommendation as outlined above. Roll call vote: Voting Yes: Norris, Piper, Roush, Lopp, Swanson, and Wolf. Motion carried unanimously.

U. Proposed Textbook Adoption

(ACTION ITEM)

Listed below are textbook's for the 2010-2011 school year for board approval.

<u>Course</u>	<u>Title</u>	<u>Author</u>
Middle School	Schooled	Gordon Korman
Language Arts	Drums, Girls, and Dangerous Pie	Jordan Sonnenblick
	Hope Was Here	Joan Bauer
	Skin I'm In	Sharon Flake

The administration recommended the Board of School Directors approve the proposed courses as presented.

Motion by Swanson, seconded by Lopp to approve the recommendation as outlined above. Roll call vote: Voting Yes: Norris, Piper, Roush, Lopp, Swanson, and Wolf. Motion carried unanimously.

V. Planned Course Adoption

(ACTION ITEM)

Listed below are completed planned courses for the 2010-2011 school year for board approval.

High School
Honors Chemistry
Law and Society

The administration recommended the Board of School Directors approve the proposed textbook's as presented.

Motion by Norris, seconded by Roush to approve the recommendation as outlined above. Roll call vote: Voting Yes: Norris, Piper, Roush, Lopp, Swanson, and Wolf. Motion carried unanimously.

Big Spring School Board Meeting Minutes ~ Monday, July 19, 2010

XIII. NEW BUSINESS (Continued)

W. Updated Student Record Policy

(ACTION ITEM)

The administration submitted an updated Student Record Policy for Board review. The update includes new information regarding IDEA and FERPA.

The updated Student Record Policy was included with the agenda.

Motion by Norris, seconded by Swanson to approve the recommendation as outlined above. Roll call vote: Voting Yes: Norris, Piper, Roush, Lopp, Swanson, and Wolf. Motion carried unanimously.

X. Updated Transportation Policy

(INFORMATION ITEM)

Mr. Gilliam submitted an updated Transportation Policy, and a copy of the policy was included with the agenda.

Changes in the policy are printed in a boldface font. Mr. Fry encouraged Board members to call or email him with questions.

The updated Transportation Policy was included with the agenda. The updated Transportation Policy will be an Action Item on the August 2, 2010 School Board Agenda.

Y. Planned Course Adoption

(INFORMATION ITEM)

Listed below are completed planned courses for board approval. All completed planned courses are available in the Curriculum Center for review by the Board of School Directors prior to the August 2, 2010, Board of School Directors meeting.

High School

Speech
Leadership Development
Biology

Middle School

Family and Consumer Sciences – Grades 6, 7, & 8
World Languages – Grades 6, 7, & 8

Z. Updated Year-to-Date Summaries/Taxes and General Fund

(INFORMATION ITEM)

The Business Office prepared updated year-to-date summaries for taxes and general fund that were included with the agenda.

Mr. Kerr indicated that the earned income tax collections appear to be on track.

Mr. Kerr explained that the delay in tax bill mailings were the result of problems within the INFOCON organization, the company that prints the tax bills; problems associated with the County data provided to INFOCON; and a miscommunication in Big Spring's office that contributed to the confusion.

Mr. Kerr indicated that other districts reported problems with INFOCON, and he added that after the first of next year, Big Spring would consider selecting another company to print the tax bills.

President Wolf indicated that the tax bills did not indicate "taxpayer copy" and "tax collector copy," as was the case in the past.

Big Spring School Board Meeting Minutes ~ Monday, July 19, 2010

XIII. NEW BUSINESS (Continued)

Z. Updated Year-to-Date Summaries/Taxes and General Fund

(INFORMATION ITEM)

President Wolf commended Mr. Kerr and Ms. Peduzzi for working diligently for many hours to ensure that the tax bills were mailed as expeditiously as possible.

Mr. Kerr indicated that ultimately the tax collectors were the ones who experienced the most work related to the mailings because of taxpayer name confusion and inaccurate addresses on some items.

Superintendent Fry indicated that a thank-you letter was mailed to each tax collector today.

In response to a question from President Wolf, Mr. Kerr indicated that Big Spring had to pay for two things that were confusing items in the contract. INFOCON completed all work that was redone as the result of sorting problems at no expense to the District.

XIV. FUTURE BOARD AGENDA ITEMS

There were no future Board agenda items.

XV. COMMITTEE REPORTS

A. District Improvement Committee – Mrs. Lopp

No meeting was conducted, and no report was offered.

B. Athletic Committee – Mr. Swanson

No meeting was conducted, and no report was offered.

C. Vocational-Technical School – Mr. Wolf/Mr. Piper

No meeting was conducted, and no report was offered.

D. Buildings and Property Committee – Mr. Barrick

No meeting was conducted, and no report was offered.

E. Finance Committee – Mr. Blasco

No meeting was conducted, and no report was offered.

F. South Central Trust – Mr. Blasco

No meeting was conducted, and no report was offered.

G. Capital Area Intermediate Unit – Mr. Wolf

No meeting was conducted, and no report was offered.

H. Tax Collection Committee (TCC) – Mr Wolf

No meeting was conducted, and no report was offered.

Big Spring School Board Meeting Minutes ~ Monday, July 19, 2010

XV. COMMITTEE REPORTS (Continued)

I. Capital Tax Collection Bureau – Mr. Wolf

President Wolf indicated that Juniata County has decided to use CapTax for EIT tax collection beginning on January 1, 2011, and that County will join with no equity. A recent audit shows that CapTax has more than \$2,400,000 in equity.

The CapTax Board acted to make changes in the health insurance deductible and made a change from a defined benefit plan to a defined contribution plan for new hires. Changes to vacation for near hires were made as well.

Mr. Fry indicated that he sent letters to local municipalities with regard to co-signing a letter to CapTax supporting a move forward with the process of seeking equity from CapTax. To date, Cooke, West Pennsboro, Lower Frankford, and North Newton have expressed support for the letter, and Mr. Roush added that Upper Frankford is interested as well. South Middleton and Shippensburg School Districts are in agreement also.

In response to a question from Director Piper, President Wolf indicated that he believes 68 municipalities now use the services of CapTax. It is believed that approximately 28 percent of those municipalities are considering withdrawing from the organization. Big Spring is withdrawing from CapTax as of January 1, 2012.

XVI. SUPERINTENDENT'S REPORT

A. Staffing

Superintendent Fry indicated that interviews would be conducted in the next few weeks to fill positions that have been vacated by retirements and resignations. Mr. Fry noted that he believes there are sufficient qualified candidates to fill the positions.

B. Laughlin Mill Bridge Construction

Mr. Fry indicated that District representatives have met with PennDOT officials for the first of many meetings regarding the proposed reconstruction of the Laughlin Mill Bridge on Route 641. Mr. Fry indicated that a lot of work must be done from a planning perspective to support the District's and the community's needs. Mr. Fry indicated that the debate is now focused on whether or not to keep the bridge open to pedestrian traffic during construction and whether to open one lane controlled by a traffic light or lanes for east and west vehicular traffic with no pedestrian traffic.

Concerns have been expressed by emergency medical services and police regarding response times to areas east of Newville, including several District buildings.

C. Common Core Standards

Superintendent Fry reviewed the proposed common core standards being addressed at the State level. The changes have already progressed through the Independent Regulatory Review Commission and will likely become effective as planned, with changes in English, math, science, and social studies standards being implemented through 2017. Mr. Fry indicated that the State has aligned with the federal initiative on this issue.

Big Spring School Board Meeting Minutes ~ Monday, July 19, 2010

XVI. SUPERINTENDENT'S REPORT (Continued)

D. Board Seat Available

Mr. Fry encouraged Board members to contact individuals in Lower Mifflin Township who may be interested in serving on the Board of School Directors.

E. Newville Update

Mr. Fry provided the members of the Board of School Directors with copies of Newville project updates from Mr. Sample and Mr. Sellers. Please refer to the attached documents.

Mr. Fry indicated that the project is on schedule to be completed on August 15, 2010, as planned.

XVII. BUSINESS FROM THE FLOOR

CapTax – Upper Frankford Township

Director Roush indicated that Upper Frankford Township has expressed interest in co-signing letter of intent to seek equity in CapTax.

XVIII. PUBLIC COMMENT REGARDING FUTURE BOARD AGENDA ITEMS

There was no public comment regarding future Board agenda items.

XIX. ADJOURNMENT

Motion by Norris, seconded by Swanson to adjourn to Executive Session to address negotiations, personnel, and legal issues and not to return to Open Session. Roll call vote: Voting Yes: Norris, Piper, Roush, Lopp, Swanson, and Wolf. Motion carried unanimously.

The meeting was adjourned at 9:01 P.M.

Robert Lee Barrick, Secretary

NEXT SCHEDULED BOARD MEETING: Monday, August 2, 2010